

WITHAM FIRST DISTRICT INTERNAL DRAINAGE BOARD

Minutes of the one hundredth and first meeting of Witham First District Internal Drainage Board held on Tuesday, 30th May 2017 in Branston Booths Village Hall, Lincoln at 2pm.

Present:

Mr. P. Gilbert **Chairman**
Mr. E. Applewhite
Mr P. Carrott
Mr. R.A. Fletcher
Mr. W.R.B. Grantham
Cllr. G. Hewson
Mr. R. C. Hickling
Mr. S. B. Leggate
Mr. I. J. Mair
Mr. L. Maplethorpe
Mr. A.R. Means
Dr. V. Stanton
Cllr. P. Vaughan
Mr. A. Whitehead

In Attendance:

Mrs. Jane Froggatt	Chief Executive.
Mr. David Gowing	Internal Auditor.
Mr. Steve Larter	Finance Consultant.
Mr. Martin Shilling	Director of Operations & Engineering Services.
Miss Jayne Flower	Executive Assistant.

The Chairman advised all present that former Board member and Chairman, Mr David Harrison, had died recently. He invited everyone to stand and observe a minute's silence to give thanks for a life well lived.

2109 Apologies for absence.

Apologies for absence were received from Mr. D. C. Armstrong (**Vice Chairman**), Mr. D. K. Busby, Mr. S. F. Cobb, Mr. J. R. Crust, Cllr. R. Cucksey, Mr T. Gilbert, Mr M. D. Harrison, Mr. A. G. Hodgson, Mr. D. Jackson, Mr. D. G. Leggate, Mr S. Maplethorpe, Cllr. J. F. Money and Cllr. C. R. Oxby.

2110 Declarations of Members' Interests.

Members nominated by the City of Lincoln Council declared interests in matters relating to the council, it being noted that there were no members present nominated by North Kesteven District Council.

2111 Chairman's Announcements.

The Chairman reminded Members who had not yet completed their entry for this year's Register of Members' Interests to please do so. Following each November AGM, the new Register is compiled and held at Witham House as both protection for the Board

and indeed for individual Members. It is one of the Board's governance requirements, reviewed by the Internal Auditor. Blank copies were available today for completion.

The Chairman advised of recent changes to the Board's membership. Firstly Mr. Brent Charlesworth, member nominated by City of Lincoln Council, had now stood down from the Board with that Council's seats on the Board reduced by rotation to three (the three members remain Cllr. Pat Vaughan, Cllr. Gary Hewson and Mr. David Jackson). That vacant seat will be filled by North Kesteven District Council increasing their nominated members from three to four and it was noted that North Kesteven District Council was due to confirm nominated members following an internal meeting held on 25.05.17.

The Chairman then welcomed Jayne Flower to her first meeting, as the recently appointed Executive Assistant to the four Boards. He congratulated Mr. Bob Fletcher on his re-election on 27.04.17 as ADA Lincolnshire Branch Chairman.

Finally, the Chairman welcomed Mr. David Gowing, Internal Auditor, to the meeting, advised colleagues that this would be David's last attendance (as he would be retiring on 31.07.17) and he thanked him for his service to the Board over the last few years.

2112 Minutes of the Board Meeting, 30.01.17.

The Minutes of the Board's previous meeting held on Tuesday, 30th January 2017 were proposed by Mr Simon Leggate, seconded by Mr. William Grantham and APPROVED as an accurate record.

MATTERS ARISING:

2112.1 Branston Island (minute 2088.1 refers).

The Chief Executive had been unable to elicit the grounds for an appeal by the tenant and drainage rates demand for 2017/18 were posted out to the occupier of Branston Island. Payment had been received in full.

2112.2 Land Value Transfer rate per hectare (minute 2088.2 refers).

It was reported that, following the Board setting a land transfer rate of £8,063.73 per hectare for both City of Lincoln Council and North Kesteven District Council and then this being applied to land transfers since 1993 with a consequent recalculation of Annual Values and adjustments to ensure a fair distribution as at 31.12.16, both Councils had been notified of the impact on Special Levies from 01.04.17.

The Chairman, Chief Executive and Finance Consultant had met with North Kesteven District Council's Chief Executive and Head of Finance on 08.03.17 to outline why the land transfer rate had been recalculated, the impact on Special Levy payable from both the historic adjustments and also from land movements between 01.01.16 and 31.12.16. The impact for North Kesteven District Council had been that the 2015/16 Special Levy of £105,894.03 increased for 2016/17 to £181,210.27 (71.12%) even though there was no increase in the Penny Rate. Whilst colleagues at North Kesteven District Council were not happy at the increase, the reasons for the amendment were accepted. The Chairman and Chief Executive had offered to attend a North

Kesteven District Council Scrutiny Meeting in due course, if this would assist a wider understanding of the Board's position within the Council.

It was noted, however, that both City of Lincoln and North Kesteven District Councils had paid the first 2017/18 Special Levy monies due on 01.05.17. North Kesteven District Council having paid accordingly 50% of the £181,210.27 due for the year.

2113 Minutes of the Executive Committee Meeting, 16.05.17.

The minutes of the Executive Committee meeting held on Tuesday, 16th May 2017 were proposed by Mr. Bob Fletcher, seconded by Mr. Peter Gilbert and APPROVED as an accurate record and the recommendations to the Board were NOTED.

MATTERS ARISING:

There were no matters arising, all being covered by the agenda.

2114 Minutes of the Joint Services Committee Meeting, 15.05.17.

The minutes of the Joint Services Committee meeting held on Monday, 15th May 2017 and recommendations to the four Boards were noted.

MATTERS ARISING:

2114.1 Joint Services Budget Monitoring Report 2016/17, to 31.03.17 (minute 7 refers).

Members noted the final financial monitoring report 2016/17 for the then group of three IDBs as at 31st March 2017 had been presented to the JSC on 15.05.17. This showed overall financial performance was as planned for the year, as follows:

Joint Services 2016/17				
	Budget 2016/17	Actual 2016/17	Variance 2016/17	% Variance
JAC Services	405,762	414,743	8,981	2.21%
Other Services	325,985	320,219	- 5,766	-1.77%
Total	731,747	734,962	3,215	0.44%
Consents & Enforcement	39,860	42,529	2,669	6.70%

2114.2 Joint Services Budget for 2017/18 (minute 5.1 refers).

It was noted that the Group of three IDBs had now extended to four Boards, the new Joint Service Agreement having been signed by all four Chairmen and coming into operation from 01.04.17. The four Boards had each approved contribution percentage rates and Estimates containing the Joint Services Budget at their January 2017 meetings, as follows:

UW at	33.40%	£260,705
NEL at	16.50%	£125,345
W1st at	20.90%	£158,768
W3rd at	29.20%	£242,751
Total	<u>100.00%</u>	<u>£787,569</u>

2114.3 Pay Settlement 2017/18.

The Chief Executive drew attention to the discussion at the Joint Services Committee meeting and the recommendation from the committee (which differed from her own and the Internal Auditor's advice). The JSC was recommending to all four Boards that the ADA Lincolnshire Branch's recommended pay settlement be paid in full, i.e. the 1% consolidated into all wages and salary scales plus a further 0.4% unconsolidated payment for 2017/18 only, across all wages and salary scales. She asked members to consider this recommendation alongside the next agenda item.

2115 Chief Executive's Report and 2017/18 Pay Settlement.

The Chief Executive's Report had been circulated with the agenda. Items highlighted included insurance renewals due 01.07.17 and the need for a new Internal Audit Service to the four Boards. In addition, members were asked to determine what they wished to implement as the 2017/18 pay settlement taking into account the ADA Lincolnshire Branch's recommendation, the advice from the Chief Executive and Internal Auditor to pay only the 1% uplift and the recommendations from the Joint Services Committee to pay both the 1% uplift and the 0.4% further unconsolidated uplift for 2017/18. After discussion, Cllr. Pat Vaughan proposed and Cllr. Gary Hewson seconded the Joint Services Committee's recommendation to pay both the 1% and the further unconsolidated 0.4% for 2017/18. The Chairman took a vote on the proposition, with all members present voting in favour, none against and no abstentions. **Accordingly: it was RESOLVED that the Board's pay settlement for 2017/18 would be an uplift of 1% across all wages and salary scales from 01.04.17 together with a further 0.4% uplift to wages and salaries only in 2017/18 and unconsolidated into pay scales.**

Members received and NOTED the Chief Executive's report.

2116 Risk Register.

Members APPROVED the updated Risk Register which had been circulated with the agenda and AGREED that it should now be simplified as a Corporate Risk Register prior to submission to the Board's January 2018 meeting.

2117 Internal Auditor's Report on 2016/17.

The Internal Auditor's independent report on 2016/17 had been circulated with the agenda and was presented by Mr. David Gowing. His main audit findings for the three Boards he set out as:

- continued good control, management and governance of the Boards
- accurate and well presented accounting records
- the majority of agreed recommendations from previous audits have been implemented. However, it is disappointing to find that to date a total of 20 members have failed to complete the current Register of Members' interest form. This is an important governance control so reflects poorly on each Board. If this continues it is possible that the external auditor could qualify the accounts
- improved information and action on drainage rate records and arrears with excellent collection rates of approximately 99%
- the Boards have approved a local discretion for the calculation of sick leave
- two investment accounts (one of £507,200) are not supported by current bank statements although it is understood that any transaction on the account would result in a statement being provided
- good workshops and training on Board policies have been held but more is required to ensure policies are complete, understood and implemented by staff. These include Data Protection and Whistleblowing.
- it is noted that the Boards approved payment of the 2016/7 pay award including a "one-off" 0.4% discretionary payment which is in breach of the Government's pay cap. This was on recommendation from the Lincolnshire ADA branch and reasons for the additional 0.4% were provided. At least one IDB believes the pay cap does not apply to IDBs and is seeking clarification.
- the arrangement with contractors as noted in a previous audit report has continued without new benchmarking or tender. In addition, introduction of new tax and national insurance legislation (IR35) could have an impact on this. The Boards need to mitigate against the potential risk of significant financial penalty if the HMRC determine that this legislation is contravened and to comply with Financial Regulations.

Of these findings, the Internal Auditor highlighted the pay settlement recommendation, whilst noting the decision just taken by the Board and the reasons for this. He also highlighted that the Boards should monitor the latest guidance on IR35 guidance and reassess the position for all contractors, notably providers of finance and HR services.

Members noted the agreed action plan at the end of the report and accepted the overall rating for 2016/17 of "Adequate Assurance".

Finally it was noted that on this basis the Internal Auditor's certificate on 2016/17 had been completed and signed (a copy was enclosed with the agenda) for submission as part of the IDB Annual Return to external Auditors Grant Thornton.

The Chairman thanked Mr David Gowing for his report and presentation and wished him well in his retirement.

2118 Statement of Expenditure, 01.01.17 to 31.03.17.

The Statement of Expenditure incurred for the three months to 31st March 2017 had been circulated with the Agenda and was presented by the Finance Consultant.

Expenditure totalled £174,918.35 or, excluding £19,055.76 VAT, the net amount of £155,862.59. Of this, £880.00 was rechargeable expenditure to other bodies.

Items raised by or highlighted to members included:

item 100: £151.62 net payment to Twells of Billingham. Cllr. Gary Hewson queried this payment for an MOT and repairs to a Peugeot van. It was confirmed that the Board has three vehicles remaining in its ownership and as each falls due for renewal it will be assessed whether to purchase or lease a commercial fleet vehicle.

Members received the report and NOTED the expenditure incurred in the three months to 31.03.17.

2119 Financial Performance Report 2016/17 to 31.03.17.

The final financial performance report on 2016/17, as at 31st March 2017, had been circulated with the agenda and was presented by the Finance Consultant. This report provides the detail on the close of the last financial year and in effect was the source document for subsequent financial reports on the agenda.

In summary, the Board ended 2016/17 with a deficit position of £19,198 in line with the forecast. This contains the cost of two pump lifts and refurbishments at Timberland, at a cost of £38k against a budget of £20k, which accounts for almost all of the £19.2k variance.

On income, it was noted this was (£61k) ahead of budget profile, largely due to PSCA works for the EA undertaken during the year plus other rechargeable works. It was noted that Special Levy Payments from the two councils had been received in full for 2016/17, i.e. £128,863.05 and £105,894.03 from City of Lincoln Council and North Kesteven District Council respectively (£234,757.08 total).

Also on income, drainage rates income collected in 2016/17 was (£482,169.46), a collection rate of 99.6%, with a closing balance outstanding of £1,989.63 carried forward into 2017/18. It was confirmed that drainage rates invoices for 2017/18 had been posted in early April and as at 26.05.17 (£342k) income had been received by the Board (slightly lower than at the same point in 2016, when (£378k) income had been received).

Highland Water claim income of 80% of the 2016/17 estimate had been received (£10,040) by the Board, together with the balance on the 2015/16 actual of a further (£2k) income. Both the balance on the actual claim for 2016/17 (£3k) and the 80% of claim estimate for 2017/18 (£11k) would be payable by the Environment Agency to the Board by 30.09.17.

Finally on income, Flood Defence Grant in Aid (FDGiA) of (£39k) had so far been received by the Board from the Environment Agency towards Branston Fen scheme for the new Control Panel and the catchment study. The scheme would be completed in 2017/18, with further grant income due in, with the lifting and refurbishment of the pumps at Branston Fen Pumping Station.

On expenditure, the main variance was the £18k additional cost of pump lifts at Timberland, with repairs and maintenance costs £5k greater than budget, small tools £3k greater than budget and machines maintenance and servicing £10k. Electricity costs were (£5k) less than budget and there was a (£10k) saving on fuel costs.

On plant and machines, it was noted that there were no purchases or disposals in 2016/17.

Bank balances as at 31.03.17 were as follows:

Natwest			£43,738.68
Co-op (to be transferred)			£-
Nationwide Instant Access			£228,036.04
Nationwide 90 Day Notice			£-
		Total	<u>£271,774.72</u>

It was noted that the Board's Co-op account had now been closed.

A detailed breakdown of approved budget, actual spend and variances for all budget headings was provided at pages 7 to 12 of the report (this information being provided to members twice each year).

On reserves, the General Reserve was £91,448 and the 2016/17 deficit outturn has been allocated to this reserve, giving a reduced balance of £72,250 (8.6%). As the Board has an approved Reserves Policy of holding a General Reserve of 10% to 15% of budgeted annual income / expenditure, it was suggested that £35,000 be transferred from the Plant and Machinery Reserve (leaving a revised balance of £133,377) to the General Reserve (giving a revised balance of £107,250) to achieve a 12.7% General reserve that is compliant with the policy.

Following discussion, members RESOLVED to:

- note the financial performance 01st April 2016 to 31st March 2017.
- Note the deficit of £19,198 as at 31.03.17 and allocate this to the General reserve.
- Approve a transfer of £35,000 from the Plant and Machinery Reserve (revised balance £133,377) to the General Reserve (revised balance £107,250) to maintain it at 12.7% and within the Funds and Reserves Policy.
- Note that this 31.03.17 end of year position was used in the compilation of the Statement of Accounts, IDB Annual Return and IDB1 Return for 2016/17.

2120 Annual Governance Statement 2016/17.

The Chairman invited members to consider the eight questions in the IDB Annual Return Annual Governance Statement for 2016/17, in order to assure themselves that the Board had ensured a sound system of internal control applied in the preparation of the Accounting Statements.

The Board approved the annual governance statement, authorising the completion of the return and that the Chairman and Chief executive sign this statement as part of the IDB Annual Return.

2121 Unaudited Annual Report and Statement of Accounts for 2016/17

Members were advised that the Annual Report and Statement of Accounts, although not Audited, it is made available on the website for public reference. It was further noted that it would be a formal requirement to complete the Report from next year. The report was APPROVED.

2122 IDB Annual Return, Accounting Statements for 2016/17

A copy of the completed IDB Annual Return Accounting Statements had been circulated with the agenda. It was highlighted that these, when approved, would be submitted with the Internal Auditor's certificate and the Annual Statement of Governance to the Board's External Auditors, Grant Thornton.

Members approved the IDB Annual Return Accounting Statements for 2016/17 and authorised the Chairman and Chief Executive to sign these for submission to the External Auditors.

2123 IDB1 Report 2016/17.

A draft IDB1 Report had been circulated with the agenda. However, members were advised that due to the forthcoming General Election on 08.06.17, Defra had yet to send out the new, updated version of the IDB1 Return. The Finance Consultant therefore confirmed to members that to ensure there was something to present to them he had completed and updated last year's form, and that the Board anticipated the amended form sometime in June. Members APPROVED the report in draft format, noting that the final form would be completed and submitted to Defra by 31.08.17.

2124 Health & Safety

A health and safety report had been circulated with the agenda.

Members discussed the access bridge to Ringmoor Pumping Station and were advised that enquiries to establish ownership were ongoing.

Other health and safety issues highlighted included the completion by the Operations Manager and COPE of a "Risk Assessments" manual, which both the Chief Executive and Director of Operations and Engineering had reviewed and signed off. It was also noted that Hi-Vis clothing had been ordered for Operatives and the depot would be a Hi-Vis work area.

The report was received and NOTED.

2125 Director of Operations & Engineering Services' Report.

The Director of Operations & Engineering Services' Report had been circulated with the agenda and was presented, together with a verbal update.

- **Works on the winter 2016/17 programme had been completed:**

Watercourse	Length m	Miles	
Main Engine Drain	980	0.6 mile	100% complete
Five Mile Roadside Drain	1900	1.2 miles	100% complete
Middle Carrier Drain	510	0.3 mile	100% complete
Bottom Carrier Drain	510	0.3 mile	100% complete
Middle Fen Lane Drain	960	0.6 mile	100% complete
Branston Beck	340m	0.2 mile	100% complete

Totals 5200m 3.2 miles 100% complete

In addition, Middle Fen Lane, Heighington [960m or 0.6 miles] was de-silted, giving a total length worked of 6160m or 3.8 miles.

Improvement works had been undertaken at the Board's depot to improve HGV and machine access. The mass concrete removed as part of the work at Chapel Hill had been re-cycled to widen the access track within the depot area. The remaining material will be used to raise the excavator parking area. Eventually, changes will be made to improve the turning circle into the depot gate from the Witham Bank road.

The collapsed bridge abutments on the Engine Drain No.1 in Nocton Fen had been removed to clear the obstruction to flows within the system. As ownership/responsibility for the abandoned structure was unclear, the Board completed this work with the assistance of Beeswax Farming Ltd.

Work to clear areas of watercourse under stay wires and adjacent to power poles had been undertaken by hand.

- **Pumping Stations**

General maintenance of the pumping station compounds had been completed during this period.

The Board had been notified of works the Environment Agency intends to complete to reinstate a slip on Billingham Skirth. This slip of some 60m in length affects the vehicular access to Farroway Pumping Station. Preparatory works include soil investigation work completed the week commencing 15th May, with reinstatement of the slip to be completed in the autumn. During this construction period, pedestrian access only will be available to the Board along the existing route, vehicular access will be available via an alternative route.

The final part of the scheme at Branston Fen Pumping Station is programmed for completion this financial year. This work will involve the lifting and refurbishment of both pumps and will be arranged for completion during the summer months.

- **Plant**

No significant repairs or problems had been reported during this period.

- **Public Sector Co-operation Agreement [PSCA]**

The Board had received verbal instructions to undertake a programme of work similar to that requested in 2016/17. In total, the value of the work undertaken in 2016/17 was £39,130.

The Board will work on the following watercourses during summer 2017 and this programme of work continues until 31st March 2018 for the EA:

Anwick Catchwater Drain	£7,452.00
Farroway Catchwater Drain	£7,601.50
Ruskington Cacthwater Drain	£2,794.50
Sandhill Beck	£4,025.00
Digby Beck	£10,103.90

Leasingham Beck	£3,277.50
Ruskington Beck	£2,357.50

Total	<u>£37,611.90</u>

(Leasingham Beck and Ruskington Beck works being new).

A meeting was held with local officers of the Environment Agency on 5th December when the specification of the work allocated to the Board under this agreement was discussed and the programme requested by them for the forthcoming year was confirmed verbally.

The use of the Board's workforce to complete additional work during the winter months was also discussed. This type of work would include bushing of reaches of raised embankments adjacent to main river in addition to their de-silting. This will be accommodated as practicable, but the Board's programme remains the priority.

- **Open Days 2017 – Timberland Diesel Pumping Station**

Arrangements had been made to hold two open day events at the station during the summer months. These will be on Sunday, 04th June and Saturday, 09th September (1pm to 4.30pm) to coincide with those of the Dogdyke Steam engine to ensure maximum publicity and attendance. The September event will also form part of the Lincolnshire Heritage Open Days event.

Members received and NOTED the report and presentation.

2126 Engineering Services Report.

The Engineering Services Report had been circulated with the agenda.

Members received and NOTED the report and the comments submitted to Local Planning Authorities.

2127 Consents & Enforcements.

A report outlining the current position on consents and enforcement cases, both within the drainage district and in the extended rainfall catchment where the Board acts for and on behalf of Lincolnshire County Council as the Lead Local Flood Authority, had been circulated. Detail was as follows:

- **Byelaw Consent Applications**

Reference	Location	Applicant	Details	Date
FD-3218-2017-CON	Top Carrier Drain, Heighington Fen	P J Wilkinson & Son Ltd	34no. 80mm dia field underdrainage outfalls	15-02-17
FD-3283-2017-CON	Middle Drain, Nocton Fen	Beeswax Dyson Farming Ltd	1050mm dia, 14m top width access culvert	10-05-17
FD-3284-2017-CON	Foxs Drain, Potterhanworth Fen	Beeswax Dyson Farming Ltd	Access culvert widened to 14m top width	10-05-17
FD-3285-2017-CON	Middle Drain, Nocton Fen	Beeswax Dyson Farming Ltd	Access culvert widened to 14m top width	10-05-17

FD-3317-2017-CON	Billinghay South Soke Dyke	Western Power Distribution	Replacement overhead line with 13m clearance	18-04-17
FD-3318-2017-CON	Walcott Soke Dyke	Western Power Distribution	Replacement overhead line with 13m clearance	18-04-17
FD-3319-2017-CON	Dales Dyke, Walcott Fen	Western Power Distribution	Replacement overhead line with 13m clearance	18-04-17
FD-3320-2017-CON	Dales Dyke, Walcott Fen	Western Power Distribution	Replacement overhead line with 13m clearance	18-04-17
FD-3327-2017-CON	Dales Head Dyke, Walcott Fen	Western Power Distribution	Replacement overhead line with 13m clearance	18-04-17
FD-3329-2017-CON	Keys Farm Bridge, New Drain, Chapel Hill	Lincolnshire County Council	1800mm dia pipe to agreed level with fill surround.	02-05-17

- **Section 23 Land Drainage Act Consent Applications – District**

Reference	Location	Applicant	Details	Date
FD-3214-2017-CON	Branston Booths Water Treatment Works	Anglian Water Services	Site entrance drainage outfall into ditch	14-02-17

- **Section 23 Land Drainage Act Consent Applications – Extended Area**

The Board acts as Agent for Lincolnshire County Council, the Lead Local Flood Authority.

Reference	Location	Applicant	Details	Date
FE-3163-2017-CON	Off Walcott Road, Billinghay	J W Maplethorpe	Fill in 101m of dyke	31-01-17
FE-3198-2017-CON	Westgate, Sleaford	St George's Academy	Attenuated surface water outfall into ditch	15-02-17
FE-3219-2017-CON	The Moorlands, Metheringham	North Kesteven District Council	Attenuated surface water outfall into ditch	21-03-17
FE-3276-2017-CON	Digby	Beeswax Dyson Farming Ltd	6 field underdrainage schemes - total 133no. 80mm dia outfalls	10-04-17
FE-3282-2017-CON	Leasingham	Beeswax Dyson Farming Ltd	3 field underdrainage schemes - total 39no. 80mm dia outfalls	25-04-17
FE-3314-2017-CON	Adjacent to 37 Lincoln Road, Leasingham	Mr K Allen	400mm dia culvert to provide 7m wide access	10-04-17

- **Enforcement Issues – District**

Reference	Location	Description /Comments	Actions
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FD-1970-2015-ENF	Sleaford fen - off Electric Road, Sleaford	Filled in watercourse	Watercourse cleared awaiting work on culvert
FD-2653-2016-ENF	White House Farm North Kyme	Otter fence erected	Awaiting report
FD-2723-2016-ENF	North Engine Drain, Washingborough	Unauthorised work watercourse	Work completed case closed 2-1-2017
FD-2954-2016-ENF	Railway line near Electric ST Road, Sleaford	Collapsed culvert	Awaiting remedial works
FD-3184-2017-ENF	The Drove Sleaford	Maintenance required	Awaiting remedial works NKDC

• **Enforcement Issues – Extended Area**

Reference	Location	Description /Comments	Actions
FE-2566-2016-ENF	Main Street, Dorrington	Pond may require maintenance	Case closed 15-5-17.
FE-2598-2016-ENF	Clay Pits Branston Booth	Outfall from clay pit blocked	Case closed 12-5-17
FE-3192-2017-ENF	B1189 Thorpe Tilney, Lincoln	Possible maintenance required	Water course not in bad condition and will advise owner
FE-3236-2017-ENF	Warehouse, Station Rd, Potterhamworth	Flooding from watercourse	LCC to jet road culvert

Members received and NOTED the report on Consents and Enforcement cases.

2128 Environmental Report for 2016/17 and detail of plans for 2017/18.

The Environmental and GIS Officer had prepared a report which had been circulated. Members noted the report which would be submitted to the Greater Lincolnshire Nature Partnership.

2129 Any Other Business.

There being no further items of business, the meeting closed at 15:40 hours.

2130 Date, Time and Place of Next Meeting.

The next meeting of the Board was confirmed for Tuesday, 19th September 2017 in Branston Booths Village Hall at 2pm.

.....Chairman.....Date
W1st BM 30.05.17